

<p>NDP Steering Group Minutes – Monthly meeting 6th February 2020</p>	<p>ACTION</p>
<p>1. Attendees: Mark Smith (MS) Keith West (KW) Michelle Wilkinson (MW) Russ Winn (RW) Bea Galke. (BG) Amanda Wills (AW) Apologies Trisha Osephius</p>	
<p>2. Minutes and Matters Arising The minutes of 2 January were read and approved Proposed MW Seconded KW</p>	
<p>3. Information and Updates</p> <p>Training supplied by CC regarding preparation of Landscape Assessment has been put back due to trainer being unavailable. MS to arrange a suitable time with trainer</p> <p>KW gave a concise update regarding housing with details he has placed on Dropbox</p> <p>KW and MS have had two meetings with the CCC NDP team rep Emma Ball to discuss exactly what planning/development allocations there are in respect of Mabe Parish. Another meeting is expected after Emma Ball makes further enquiries.</p>	<p>MS</p> <p>KW/MS</p>
<p>4. Progress</p> <p>MS stated that the population details for the Parish currently stand at 3325 obtained from information he has posted on Dropbox</p> <p>AW advised she had collected contact details of individuals and groups active in the Parish which are now accessible on Dropbox, which she will continue to update.</p> <p>RW advised he had now met with the respective Managers of B & Q and Asda. Both confirm that they are willing to allow NDP to set up an information stand to provide information for the residents of Mabe. RW was asked to send letters to other trades/businesses to enlist their support and get feedback on their thoughts/desires re the NDP. Letter to go to BG for printing.</p> <p>RW showed slide presentation based on archaeological information from a project produced by Sue Short from the Heritage/History Group. This is as a preamble to engaging with the School and Brownie Group.</p>	<p>AW</p> <p>RW/BG</p>
<p>5. Forward Look/Next Stage Plan</p> <p>MS Review Consultation Statement ?</p> <p>Advertising Material was discussed in terms of banners and personal lanyards. BG has agreed to provide lanyards but requires a photo of individuals to be included on lanyard details. AW advised she can source 2 banner rollers and will endeavour to put suitable wording on each one.</p>	<p>ALL</p> <p>AW</p>

<p>6. Focus Groups and Reports</p> <p>RW presented a detailed review of all ancient buildings and areas of archaeological interest produced by Sue Short from the Heritage Group. MW asked to study the results.</p>	
<p>7. Finance</p> <p>RW advised that have consulted with Emma Ball at CCC, she gave him a link to the Grant website to complete an application. However, since the Grant is required after the 31st March access is unavailable. RW will continue to monitor the situation</p> <p>Concern was expressed as to why it was necessary to obtain consent on each and every purchase from the Parish Council who hold funding for the NDP. This will be raised with the PC at the next meeting on 13th February attended by RW and detailed in a letter from KW to the Chairman of the PC.</p>	RW
<p>8. Members Reports (at Chairman's discretion)</p>	
<p>9. AOB/DONM</p> <p>The date of the next meeting is Thursday March 5th and will be held at the Tremough University Exchange Building Yellow Seminar suite at 7 pm</p>	