

NDP Steering Group Minutes – Monthly meeting 6 th May 2021	ACTION
<p>1. Attendees: Keith West (KW) Michelle Wilkinson (MW) Paul Simmons (PS) Kerry Mitchell (KM) Ruth Olver (RO)</p> <p>2. Apologies: Dave Matthews (DM) Mark Smith (MS) Liz Dunstan (LD)</p>	
<p>3. Minutes and Matters Arising</p> <p>3.1 The minutes of 1st April 2021 were read and approved Proposed by KW Seconded by KM, minutes accepted unanimously.</p>	
<p>4. Information and Updates</p> <p>4.1 ONGOING: Aecom – Land Availability Assessment & Design Codes Please all review and get comments back to KW only two responses so far.KW to write response. MW and PS to review use of photography</p> <p>4.2 ONGOING: CC Site Allocation. MS had heard from Nickolas Corker Commercial Estate Manager and has started dialogue re Sid Knowles Yard. TK pointed out that S106 money could be used. KW also pointed out that we can borrow against future CIL monies. MS to follow up</p> <p>4.3 ONGOING: Paul Webber who will check and write Policy for compliance etc for NDP did not attend April’s meeting. MS to invite to <u>JUNE meeting?</u></p>	<p>ALL PS/MW</p> <p>MS</p> <p>MS</p>
<p>5. Progress</p> <p>5.1 Youth Questionnaire: BG has drafted and circulated Youth Questionnaire. Please can member’s review. No response please get young people to try. MW suggested that perhaps we need a workshop for primary scholl and make the questionnaire focus on 13-18 age group.</p> <p>5.2 ONGOING / Youth Questionnaire. MS confirmed he has been in contact with school due to COVID no workshop would be possible but Mabe Primary School happy to help. MS to chase. MW to chase Mabe School and Brownies BG to check with ofsted re number of children at school</p> <p>5.3 ONGOING: TK been in touch with Penryn College, we need until after Easter.</p> <p>5.4 ONGOING: Questionnaire: 130 responses in full mostly from older residents. BG to compile DATA hopefully for June meeting</p>	<p>ALL</p> <p>MS MW BG TK BG</p>
<p>6. Forward Look/Next Stage Plan</p> <p>6.1 ONGOING - Focus groups for student’s</p>	<p>BG</p>

<p>6.2 ONGOING -BG offered to start pulling together the draft policies and documents to format so that they form a draft NDP, so we can see where we need to concentrate our efforts.</p>	<p>BG</p>
<p>7. Focus Groups and Reports</p> <p>7.1 ONGOING- PS updated us on the Parish Map – Parish Council is working on distributing the maps to all households</p> <p>7.2 ONGOING Green Infrastructure Policy: PS will put GIS strategy draft document in drobox. DM/PS/KW to produce draft. Please all review and comment.(it is in the Project Management File)</p> <p>7.3 ONGOING- the Climate Policy is now in the Drop box, CC climate change DPD consultation. TK is reviewing document for PC and will consult with PS re NDP needs. MS TK PS will bring something forward. PS reported that MS and himself had a meeting with Sarah Roby re Uni Carbon footprint.</p> <p>7.4 ONGOING: Cath Statham Landscape report is in Drop box and is awaiting input from us. DM /RO/LD our to go over this and fill in gaps. RO asked for guidance on what should be in, explanation given.</p>	<p>PS</p> <p>ALL</p> <p>MS/TK/PS</p> <p>ALL</p> <p>RO/LD/DM</p>
<p>8. Finance</p> <p>8.1 Locality Grant: In April meeting KW proposed MS second we should apply for the remaining £18,000 MS to apply.</p> <p>8.2 Funding KW reported due to changes to the National Planning Framework he reported that there are grants available to PC for purchase of land and community projects. KW to take forward to the PC for discussion.</p>	<p>MS, BG</p> <p>KW</p>
<p>9. Members Reports (at Chairman’s discretion)</p>	
<p>10. AOB/DONM</p> <p>The date of the next meeting is Thursday 3rd JUNE 2021, 7pm via ZOOM.</p>	