

NDP Steering Group Minutes – Monthly meeting 3rd June 2021	ACTION
<p>1. Attendees: Mark Smith (MW) Keith West (KW) Michelle Wilkinson (MW) Paul Simmons (PS) Kerry Mitchell (KM) Ruth Olver (RO), Liz Dunstan (LD) Bea Galk (BG) Paul Webber (PW). (Noted that Dave Matthews has stepped down from Steering Group.</p> <p>2. Apologies:</p>	
<p>3. Minutes and Matters Arising</p> <p>3.1 The minutes of 6th May 2021 were read and approved Proposed by KM Seconded by KW, minutes accepted unanimously.</p>	
<p>4. Information and Updates</p> <p>4.1 We welcomed Paul Webber to the meeting. He gave a brief outline of Neighbourhood Development Plans that he had worked on, and which ones were still in the pipeline. He answered questions from the group to help highlight where we need to concentrate our efforts next. He commended us on the draft policy's we have produced. Advised that we need to crack on with a consultation document, MW offered to draft, Paul offered to forward a recent consultation statement as a format to follow. Paul also asked to be forwarded the questionnaire and data.</p> <p>PW also asked for a meeting with MS/KW/MW. MS to arrange</p> <p>4.2 ONGOING: Aecom – Land Availability Assessment & Design Codes KW to write response for DC and forward back to AECOM for final draft. MW and PS to review use of photography and forward alternatives to AECOM for DC.</p> <p>4.3 ONGOING: CC Site Allocation. Meeting to be arranged with Nickolas Corker Commercial Estate Manager re Sid Knowles Yard. Meeting to be held 14th June 11.30 KW and MW to attend teams meeting.</p>	<p>PW/MW</p> <p>BG</p> <p>MS</p> <p>KW</p> <p>PS/MW</p> <p>KW/MW</p>
<p>5. Progress</p> <p>5.1 Youth Questionnaire: BG has drafted and circulated Youth Questionnaire. Please can member's review. No response please get young people to try. MW suggested that perhaps we need a workshop for primary school and make the questionnaire focus on 13-18 age group.</p> <p>5.2 ONGOING / Children Questionnaire. MW to chase Mabe School and Brownies BG to check with ofsted re number of children at school</p> <p>5.3 ONGOING: TK been in touch with Penryn College, we need until after Easter.</p>	<p>ALL</p> <p>MW</p> <p>BG</p> <p>TK</p>

<p>5.4 ONGOING: Questionnaire: 130 responses in full mostly from older residents. BG to compile DATA hopefully for July meeting.</p> <p>5.5 MW to draft Consultation document.</p>	<p>BG</p> <p>MW</p>
<p>6. Forward Look/Next Stage Plan</p> <p>6.1 ONGOING - Focus groups for student's</p> <p>6.2 ONGOING -MS to start pulling together the draft policies and documents to format so that they form a draft NDP, so we can see where we need to concentrate our efforts.</p>	<p>BG</p> <p>MS</p>
<p>7. Focus Groups and Reports</p> <p>7.1 ONGOING- PS updated us on the Parish Map – MW Parish Council is working on distributing the maps to all households</p> <p>7.2 ONGOING Green Infrastructure Policy: PS has put GIS strategy draft document in drobox. PS/KW to produce draft. Please all review and comment. (it is in the Project Management File)</p> <p>7.3 ONGOING- the Climate Policy is now in the Drop box, CC climate change DPD consultation. PS / MS working on incorporating Universities information into document.</p> <p>7.4 ONGOING: Cath Statham Landscape report. RO/LD are making inroads into extra information required. MW offered to help with Photos.KM offered to assist.</p>	<p>PS/MW</p> <p>ALL PS/KW</p> <p>MS/PS</p> <p>RO/LD/MW /KM</p>
<p>8. Finance</p> <p>8.1 Locality Grant: MS has applied for the remaining £18,000.</p> <p>8.2 Funding MW to check funds left from PC</p>	<p>MS, MW</p>
<p>9. Members Reports (at Chairman's discretion)</p>	
<p>10. AOB/DONM</p> <p>The date of the next meeting is Thursday 1st JULY 2021, 7pm via ZOOM.</p>	